

What is claimed is:

1. A method of managing data files in a portable digital apparatus having a display device and an interface for a removable recording medium, the removable recording medium being coupled with the interface of the portable digital apparatus, the removable recording medium having at least one directory therein, the method comprising the steps of:

producing a new directory and a representative-voice file corresponding to the new directory in the removable recording medium, when a representative-voice request signal is received from a user;

reproducing a guide to the user for recording representative voice data;

storing representative-voice data received from the user in the representative-voice file;

storing a user data file in the new directory;

selectively displaying a representative data file of at least one of the directories in the removable recording medium; and

reproducing a representative-voice file corresponding to a directory of a representative data file selected by the user.

2. The method of claim 1, wherein the representative-voice file reproducing step is performed when a reproduction mode signal for reproducing the representative-voice file is received from the user.

3. The method of claim 1, wherein in the directory producing step, the representative-voice file corresponding to the new directory is stored in the new directory.

4. The method of claim 1, wherein a plurality of representative-voice files each have the same file name are stored in the removable recording medium

and wherein producing the new directory comprises assigning the same file name to the new directory.

5. The method of claim 1, comprising assigning a name to the representative-voice file including an index of the new directory.

6. The method of claim 1, comprising producing information text file for the new directory.

7. The method of claim 1, further comprising the steps of:

comparing a time elapsed from a time at which a user data file was most recently produced to a current time with a reference time, if operating power is applied to the portable digital apparatus or a photographing-mode signal has been received from the user; and

outputting an inquiry message that asks the user whether to produce a new directory, if the time elapsed is longer than the reference time.

8. The method of claim 1, comprising selecting a further representative-data file, and displaying all of the data files stored in the directory of the further representative-data file.

9. A method of managing data files in a portable digital apparatus coupled with a recording medium having at least one pre-existing directory, the portable digital apparatus having a display device, the method comprising the steps of:

comparing a time elapsed from a time at which a data file was most recently produced to a current time with a reference time, if operating power is applied to the portable digital apparatus or a photographing-mode signal has been received from a user;

outputting an inquiry message that asks the user whether to produce a new directory, if the time elapsed is longer than the reference time; and

producing a new directory in the recording medium, if a directory request signal is received from the user.